

# Ennis ISD

## Student/Parent Acceptable Use/Internet Safety Policy

**Please read this document in full. Then, both parent and student must read and sign the EISD Acknowledgment and Consent form and return to your teacher.**

We live in a changing world, where we have more and faster access to information than ever before. Staff and students now can be both consumers and producers of information; and Ennis ISD strives to be a 21st Century district taking advantage of the many new technologies and new methods of communication now available to everyone.

The District provides an array of technology resources for staff and student use. With access to these new technologies, users will have opportunities to learn and create like never before, but with those opportunities do come new responsibilities. This agreement outlines appropriate use and prohibited activities when using technology resources.

Every user is expected to follow all guidelines stated below, as well as those given orally by the staff, and to demonstrate good citizenship and ethical behavior at all times.

In accepting this agreement, users acknowledge the following rules and conditions:

As a District student, I understand that my school network and email accounts are owned by the District and are not private. Ennis ISD has the right to access my information at any time. This includes, but is not limited to, email transmission, online history, and computer files.

### **GOVERNMENT LAWS:**

I will use computers in conformity with laws of the United States and the State of Texas, and the local policies of the Ennis I.S.D. School Board. Violations include, but are not limited to, the following:

1. Criminal Acts – These include, but are not limited to, “hacking” or attempting to access computer systems without authorization, harassing email, cyberbullying, cyberstalking, child pornography, vandalism, and/or unauthorized tampering with computer systems. (A list of Federal statutes from the United States Department of Justice is below as Appendix A).
2. Libel Laws - Publicly defaming people through the published material on the internet, email, etc...
3. Copyright Violations - Copying, selling or distributing copyrighted material without the express written permission of the author or publisher (users should assume that all materials available on the Internet are protected by copyright), engaging in plagiarism (using other's words or ideas as your own).

### **NETIQUETTE and RESPONSIBLE USE:**

1. I understand that passwords are private. I will not allow others to use my account name and password, or try to use that of others. I will report any suspected breach of security to my teacher.
2. I will be polite and use appropriate language in my email messages, virtual learning environments, online postings, and other digital communications with others. I will refrain from using profanity, vulgarities or any other inappropriate language as determined by school administrators.

3. I will use email and other means of communications (e.g. blogs, wikis, podcasting, chat, instant-messaging, discussion boards, virtual learning environments, etc.) responsibly. I will not use computers, handheld computers, digital audio players, cell phones, personal digital devices or the Internet to send or post hate or harassing mail, pornography, make discriminatory or derogatory remarks about others, or engage in bullying, harassment, or other antisocial behaviors.
4. I understand that masquerading, spoofing, or pretending to be someone else is forbidden. This includes, but is not limited to, sending out e-mail, creating accounts, or posting messages or other online content (e.g. text, images, audio or video) in someone else's name as a joke.
5. I will use technology resources responsibly. I will not retrieve, save, or display hate-based, offensive or sexually explicit material using any of EISD computer resources. I am responsible for not pursuing material that could be considered offensive. I understand that I am to notify an adult immediately if by accident I encounter materials which violate appropriate use.
6. I will use technology resources productively and responsibly for school-related purposes. I will avoid using any technology resource in such a way that would disrupt the activities of other users.
7. I will refrain from attempting to bypass, or circumvent, security settings or Internet filters, or interfere with the operation of the network by installing illegal or personal hardware, software, or web-based services not approved by the District Technology Department.
8. I understand that vandalism is prohibited. This includes but is not limited to modifying or destroying equipment, programs, files, or settings on any computer or other technology resource.
9. I understand that I am responsible for reasonable daily care of the equipment made available by the district. A list of responsibilities for computer equipment care is maintained in the Student and Faculty Handbooks.
10. I will keep my home directories (i.e. H:Drive and/or other personal directories), email, etc. cleaned of items I no longer need.
11. I understand that work created using district equipment remains the property of Ennis I.S.D.
12. I will respect the intellectual property of other users and information providers. I will obey copyright guidelines. I will not plagiarize or use other's work without proper citation and permission.
13. I will refrain from the use of or access of files, software, or other resources owned by others without the owner's permission. I will use only those school network directories and other resources that are designated for my use or for the purpose designated by my teacher.
14. I will not install any personal computer programs on school computers.
15. I will follow all guidelines set forth by the District and/or my teachers when publishing schoolwork online (e.g. to a website, blog, wiki, discussion board, podcasting or video server).
16. I understand the Internet is a source for information that is both true and false; and that the school is not responsible for inaccurate information obtained from the Internet.
17. I understand that District administrators will deem what conduct is inappropriate use if such conduct is not specified in this agreement.
18. I agree to abide by all Internet safety guidelines that are provided by the school and to complete all assignments related to Internet safety.
19. I am aware that the use of electronic communication devices is prohibited without permission during the school day.

#### **Disclaimers**

EISD cannot guarantee that computers or networks will be error free or that services will go uninterrupted. Therefore, the District shall not be liable for any direct or indirect, incidental, or consequential damages, including but not limited to, lost data or information sustained or incurred in connection with the use, operation, or inability to use the system. The District will not be responsible for any financial obligations that occur through the unauthorized use of the system.

**All of the above policies and rules for acceptable use are intended to make maximum use of equipment and materials while allowing for a minimum of technical and mechanical administration. If there is any question concerning any of these policies or rules, please contact the EISD Superintendent of Schools, the Campus Principal, or the EISD Director of Technology**

## **Ennis Independent School District**

## Acceptable Use Policy Summary

Dear Parent/Guardian:

The Acceptable Use Policy provides information and guidelines to ensure your child is a safe and responsible user of EISD technology resources. Please read and discuss the content with your child so that everyone has a clear understanding of expectations, behavior and consequences associated with E.I.S.D. technology use. Afterwards, you and your child both must read and sign the Pupil Registration Information form and return.

### STUDENT RESPONSIBILITY:

I have read, understand, and will abide by the E.I.S.D. Acceptable Use Policy. Should I commit a violation, I understand that consequences of my actions could include suspension of computer privileges, disciplinary action, and/or referral to law enforcement.

### PARENT RESPONSIBILITY:

As the parent or guardian of this student, I have read the Acceptable Use Agreement. I understand that computer access is provided for educational purposes in keeping with the academic goals of the District, and that student use for any other purpose is inappropriate. I recognize it is impossible for the District to restrict access to all controversial materials, and I will not hold the school responsible for materials acquired on the school network. I understand that children's computer activities at home should be supervised as they can affect the academic environment at school.

### PUBLISHING STUDENT PHOTOS AND WORK ON THE INTERNET:

Ennis I.S.D. is committed to protecting the privacy and safety of all students. There are times when teachers and administrators feel it is appropriate to recognize students and their work in a public forum. Examples include publishing a team roster on a school's web page, exhibiting student work on the web, publishing multimedia presentations (i.e. videos, podcasts, power points, etc.) and inviting local media to report on school events. Ennis I.S.D. takes every precaution to ensure that such disclosure is limited to appropriate school related events and handled in a responsible and ethical manner.

My signature on the Pupil Registration Form is granting permission for the following:

<b>My child's name to be disclosed.</b>
<b>My child's photo or videotaped image to be disclosed with first name only.</b>
<b>A recording of my child's voice to be disclosed.</b>
<b>Copies of my child's work to be disclosed.</b>
<b>My child can participate in educationally appropriate live video/audio interaction.</b>

## Appendix A – Unlawful Online Conduct and Applicable Federal Laws

The chart below details the type of unlawful online conduct, potentially applicable federal laws, and the section of the Department of Justice with subject-matter expertise. If the subject matter expert is not a section of the Department, but rather another agency, the entry will have an asterisk following its initials. In many cases, prosecutors may also consider whether the conduct at issue is a violation of [18 U.S.C. § 2](#) (aiding and abetting) or [18 U.S.C. § 371](#) (conspiracy).

Unlawful Conduct	Applicable Federal Law	DOJ Section
Denial of Service Attacks	<a href="#">18 U.S.C. § 1030</a> (a)(5)(A) (transmission of program, information, code, or command, resulting in damage)	CCIPS
	<a href="#">18 U.S.C. § 1362</a> (interfering with government communication systems)	CCIPS
<a href="#">Use of Misleading Domain Name</a>	<a href="#">18 U.S.C. § 2252B</a> (using misleading domain name with intent to deceive a person into viewing obscene material or with intent to deceive a minor into viewing harmful material)	CEOS
Password Fraud	<a href="#">18 U.S.C. § 1030</a> (a)(6) (trafficking in computer passwords)	CCIPS
	<a href="#">18 U.S.C. § 1029</a> (access device fraud)	Fraud/CCIPS
	<a href="#">18 U.S.C. § 1343</a> (wire fraud)	Fraud
Obscenity	47 U.S.C. § 223(a)(1)(A) (using telecommunications device to make, create, or solicit, and transmit any obscene comment, request, suggestion, proposal, image, or other communication)	CEOS
	<a href="#">18 U.S.C. § 1465</a> (using interactive computer service for purpose of sale or distribution of obscene material)	CEOS
Piracy and Intellectual Property Theft	<a href="#">17 U.S.C. §§ 1201-1205</a> (Digital Millennium Copyright Act)	CCIPS
	<a href="#">17 U.S.C. § 506</a> and <a href="#">18 U.S.C. § 2319</a> (criminal copyright infringement)	CCIPS
	<a href="#">18 U.S.C. § 2319A</a> (trafficking in recordings of live musical performances)	CCIPS
	<a href="#">18 U.S.C. § 875</a> (transmitting communications containing threats of kidnap or bodily injury) (Hobbs Act)	CTS
Electronic Threats	<a href="#">18 U.S.C. § 1951</a> (interfering with commerce by robbery, extortion, threats or violence) (Hobbs Act)	DSS
	<a href="#">47 U.S.C. § 223</a> (a)(1)(C) (anonymously using telecommunications device to threaten person who receives communication)	CCIPS
	<a href="#">47 U.S.C. § 223</a> (a)(1)(C) (anonymously using telecommunications device to harass person who receives communication)	CCIPS
Electronic Harassment	<a href="#">47 U.S.C. § 223</a> (a)(1)(E) (repeatedly initiates communication with a telecommunication device solely to harass person who receives communication)	CCIPS
Interception of Electronic Communications	<a href="#">18 U.S.C. § 2511</a> (intercepting electronic communications)	CCIPS
	<a href="#">18 U.S.C. § 2701</a> (accessing stored communications)	CCIPS
	<a href="#">18 U.S.C. § 1030</a> (a)(2) (accessing a computer and obtaining information)	CCIPS
	<a href="#">18 U.S.C. § 2261A</a> (using any facility of interstate or foreign commerce to engage in a course of conduct that places person in reasonable fear of death or serious bodily injury to person,	DSS
Cyberstalking		

	person's spouse or immediate family) See also Electronic Harassment	
<b>Hate Crimes</b>	Look to civil rights laws and penalty enhancements	Civil Rights
<b>Libel/Slander</b>	Look to civil laws	
<b>Posting Personal Information on a Website (e.g., phone numbers, addresses)</b>	This is not a violation of law. May also be protected speech under First Amendment.	
<b>Invasion of Privacy Disclosure of Private Information</b>	See Interception of Electronic Communications// <a href="#">18 U.S.C. § 2511</a> (1)(c) (disclosing intercepted communications)	CCIPS
<b>Spam</b>	<a href="#">18 U.S.C. § 1037</a> (CAN-SPAM Act)	CCIPS
<b>Spoofing Email Address</b>	<a href="#">18 U.S.C. § 1037</a> (CAN-SPAM Act)	CCIPS

## **Internet Safety Policy For Ennis Independent School District**

### **Introduction**

It is the policy of Ennis I.S.D. to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

### **Definitions**

Key terms are as defined in the Children's Internet Protection Act.

### **Access to Inappropriate Material**

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

### **Inappropriate Network Usage**

To the extent practical, steps shall be taken to promote the safety and security of users of the Ennis I.S.D.'s online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

### **Education, Supervision and Monitoring**

It shall be the responsibility of all members of Ennis I.S.D. staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21<sup>st</sup> Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Technology Director or designated representatives.

The Technology Director or designated representatives will provide age appropriate training for students who use the Ennis I.S.D. Internet facilities. The training provided will be designed to promote Ennis I.S.D.'s commitment to:

a. The standards and acceptable use of Internet services as set forth in the

Ennis I.S.D.'s Internet Safety Policy;

b. Student safety with regard to:

i. safety on the Internet;

ii. appropriate behavior while on online, on social networking Web sites, and in chat rooms; and

iii. cyberbullying awareness and response.

c. Compliance with the E-rate requirements of the Children's Internet Protection Act ("CIPA").

Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the District's acceptable use policies.

CIPA definitions of terms:

**MINOR.** The term "minor" means any individual who has not attained the age of 17 years.

**TECHNOLOGY PROTECTION MEASURE.** The term "technology protection measure" means a specific technology that blocks or filters Internet access to visual depictions that are:

1. **OBSCENE**, as that term is defined in section 1460 of title 18, United States Code;

2. **CHILD PORNOGRAPHY**, as that term is defined in section 2256 of title 18, United States Code; or

3. Harmful to minors.

**HARMFUL TO MINORS.** The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:

1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;

2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and

3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

**SEXUAL ACT; SEXUAL CONTACT.** The terms "sexual act" and "sexual contact" have the meanings given such terms in section 2246 of title 18, United States Code