



# Ennis Independent School District

District-wide Educational Improvement Council (DWC)  
Meeting Minutes | Tuesday, October 10, 2017  
Respectfully submitted by Jami Bonner

Members present:

Lindsey Barak, Thomas Bartee, Beth Davis, Kaylee Ensor, Kelsey Falls, Logan Gaddy, Diego Garcia, Gail Gilstrap, Tara Harvey, Katie Hobbs, Sara Jakubik, Amanda Pinckard, Dana Satterwhite, Judi Tabb, Tony Taylor, Elisha Webb, Talisha Wolfe

Non-voting members present:

Dr. John Chapman, Lisa Fincher, Jason Gilstrap, Twilla Rex

- I. Call to Order
  - o The regular meeting of the District-wide Educational Improvement Council (DWC) was called to order at 4:30 pm on October 10, 2017 by Dr. John Chapman. The agenda for the meeting, DWC representatives list, and DWC operating procedures were disseminated.
- II. Review the DWC Membership Terms
  - o Dr. Chapman spoke in regards to the DWC membership terms. Teachers serve a two year term, non-teaching professionals serve one year terms, and community/parent/business representatives serve a one year term.
- III. Discuss DWC Operating Procedures
  - o Dr. Chapman spoke in regards to the DWC operating procedures. The procedures were adopted in 2014. The DWC will be tasked with gathering colleague feedback on various topics and sending recommendations to the Board on the District Calendar and the District Improvement Plan (DIP).
- IV. Discuss Meeting Dates
  - o Dr. Chapman stated that the DWC has typically met on the second Tuesday at 4:30 pm, but the date/time is up for discussion.

- Motion was made by Beth Davis, Houston Elementary, seconded by Sara Jakubik, non-teaching professional, to continue having the DWC meetings on the second Tuesday at 4:30 pm. Motion carried unanimously, 17 to 0.

#### V. Document Development

- District Improvement Plan - Mrs. Rex presented the District Improvement Plan (DIP) for 2017-2018. The DIP includes a strategic plan for the District to follow over the course of the year, including the plan to utilize federal title funds. Each year, the DWC is tasked with sending a District Improvement Plan recommendation to the Board of Trustees.
  - Dr. Chapman stated that there are two options to prepare the DIP for recommendation.
    - Option 1 would be for the DWC members to write and prepare the DIP.
    - Option 2 would be for Mrs. Rex and the Sr. Cabinet to prepare a DIP template to present to the DWC for recommendation.
  - Motion was made by Tony Taylor, Ennis High School, seconded by Thomas Bartee, business representative, to approve option 2 – Mrs. Rex and Sr. Cabinet will prepare a template for the DWC. Motion carried unanimously, 17 to 0.
- School Calendar - The DWC is tasked with developing a District Calendar. Teachers must work 187 days a year. Students must receive 75,600 of instructional minutes. Please collect the following feedback from your campus and community colleagues:
  - Professional Development – does staff want to front load (return to work in August) or back load (work into June)?
  - Fair day – keep as professional development day or return to student & staff holiday?
  - Do we need to keep the early release days?
  - Do we want to keep a professional development day when staff returns from Christmas break?
  - Did staff enjoy starting school on a Thursday? Or does staff prefer starting on a different day of the week?
  - Does staff want to end school prior to Memorial Day? Or take school into June? (Memorial Day is required by law to be a student holiday)

- Bad weather days were not built into 17-18 calendar for students as we have “banked” instructional minutes. We need to build bad weather days into the 18-19 calendar.
- There’s no law that requires two weeks for Christmas break. Do we want to continue the two week tradition?
- Spring Break is typically coordinated with area districts to be the same week. Do we want to continue this tradition or choose another time?
- Do we keep Good Friday as a student and staff holiday?
- Thanksgiving is traditionally a week long break for students and staff. Do we keep the tradition or shorten the break?

## VI. New Business

- Hook contest – Mrs. Rex spoke on the purpose of the Hook Contest. The Hook Contest Google Community is an opportunity for teachers to collaborate and share awesome ideas to immerse students in instruction. If teachers are having trouble with uploading videos or documents to the community, please reach out to Mrs. Rex, the digital learning team (Corbett & L. Zmolik), or instructional coaches. The first Hook Contest deadline to be considered for awards is Friday, October 13<sup>th</sup>. There are eleven categories to be considered. Winners will receive \$200. (there is not a requirement to provide a winner for each category)
- Perfect attendance – the perfect attendance incentives were established by teacher groups. Originally, teachers were awarded a perfect attendance incentive only if they were present for the entire school year. After Dr. Chapman received feedback from various teacher and staff committees, the perfect attendance incentive plan was revised to be awarded after each nine weeks and after the end of the school year. Teachers that are present for an entire nine weeks will receive a \$100 check. Teachers that are present for the entire school year will receive a check. They will be recognized and rewarded at the Opening of School Ceremonies.
- Facilities
  - The indoor practice facility is complete. The District will host a ribbon cutting at 6:00 pm prior to the Homecoming football game on October 27<sup>th</sup>. Various student groups will perform during the ribbon cutting. Please join for the celebration.

- Concrete has been poured for the Ag facility. The ribbon cutting is attentively scheduled prior to the Christmas break.
- The baseball field will receive a new scoreboard.
- Multiple safety updates for various schools.
- Ennis High School, Bowie Elementary, Travis Elementary will receive digital marquees.
- HVAC and roofing projects across the district.
- Postsecondary readiness – EHS has a new academy for students to obtain certificates while in HS. The district is working on multiple partnerships with a major university, two junior colleges, and TSTC for the dual credit program. EHS currently has 79 dual credit courses.
- The District will pay for any EHS student to take the PSAT, SAT, TSI, etc. assessment for the first time.
- The District's master's program incentive is underway. We have six teachers that are enrolled in a master's program. Once the teacher has completed their program, they will teach dual credit courses for Ennis ISD.
- HB 22 accountability was discussed with the group.

VII. Adjourn

- Judi Tabb, EJHS, motioned to adjourn, Diego Garcia seconded the motion. Motion passed unanimously, 17 to 0.