



**DORIE MILLER INTERMEDIATE  
2200 W. LAMPASAS STREET  
ENNIS, TX 75119**

*LINDSEY WOOD  
Principal*

*PHONE: 972-8723775*

*SUSAN JONES  
ASSISTANT PRINCIPAL*

To: Whom it May Concern

Re: May 2017 SBDM meeting/CIP review/update meeting minutes

On Wednesday, May 17, 2017, Miller Intermediate Campus Leadership team met in the Library at 3:45pm. The meeting was led by Assistant Principal, Susan Jones. Mrs. Jones welcomed the team and thanked them for their participation and attendance. The meeting began with a quick campus update where Mrs. Jones reviewed campus happenings such as the ending to the 4th 9 weeks, awards assemblies, STAAR testing/Summer school , and the upcoming end of year activities that were scheduled. The meeting then moved into a review of the Campus Improvement Plan (CIP) and the results of the Campus Needs Assessment (CNA). The committee reviewed and updated each campus goal, discussing the progress the campus was making towards meeting the goal for the school year. Members were involved in the decision of how much progress had been made toward each goal and Mrs. Jones updated the goal progress chart accordingly. The committee members discussed their section of the CNA that had been given to their grade level to give feedback on. Each member had taken a portion of the CNA and collected campus data, feedback and observations. The committee discussed the results and updated goals accordingly. This information will also be used in the formation of the CIP for the 2017-2018 school year, as new goals will be established based on the results of the CNA. There was a time for questions and comments at the end of the meeting and campus needs were shared and noted. The next meeting will be held in June of 2017, to finalize the development of the 2017-2018 CIP and will be announced at a later date. Mrs. Jones thanked everyone for their participation and attendance. The meeting was adjourned at 4:45 pm.

**Members in attendance were:**

Lindsey Wood, Principal

Susan Jones, Assistant Principal

Alicia Baggett, teacher representative (4<sup>th</sup> grade)

Helen Betik, teacher representative (6<sup>th</sup> grade)

Lisa Shriner, special education representative

Talisha Wolf, Librarian

Lindsay Orr, teacher representative (5<sup>th</sup> grade)

Lindsay Barak, School Nurse

Matt Walker, Community Representative

Not in attendance: Amber Droll, parent representative