



G.W. Carver Early Childhood Center

Site Based Decision Making (SBDM) Committee

Meeting Minutes

October 6th, 2016

1. Members present included:
 - a. The regular meeting of the Carver SBDM was called to order at 5:09 p.m. on October 6, 2016 by Eric Pierce.
 - b. Members present: Sheri Payne (Business Rep), Prisca Ugoh (Community Rep), Gabriela Espino (PreK Parent Rep), Heather Stevenson (Kindergarten Teacher), McKenzie Crowell (Kindergarten Teacher), and Eric Pierce (Principal).

Agenda of the meeting consisted of the following:

- i. Call meeting to order & conduct roll call
 - ii. Elect a recorder
 - iii. Review the SBDM membership terms
 - iv. Discuss the SBDM purpose and procedures
 - v. Discuss and plan SBDM meeting dates & times
 - vi. Review and approve the campus improvement plan (CIP)
 - vii. Discuss new business
 - viii. Adjourn
2. Election of recorder.
 - a. Heather Stevenson nominated McKenzie Crowell to the position of recorder; McKenzie Crowell accepted the nomination and Sheri Payne seconded the motion. The nomination passed 6-0, unanimously.
3. Review the SBDM membership terms
 - a. Eric Pierce proposed creating membership terms of both one and two year lengths.
 - b. Members were assigned the following term lengths as follows:
 - i. Sheri Payne - serving one year (term expires July 2017)
 - ii. Prisca Ugoh - serving two years (term expires July 2018)
 - iii. Gabriela Espino - serving two years (term expires July 2018)
 - iv. Heather Stevenson - serving one year (term expires July 2017)

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v. McKenzie

Crowell - serving two years (term expires July 2018)

4. Discuss the SBDM purpose and procedures
 - a. Members reviewed Sec. 11.253 of Texas Education Code (TEC) detailing the purpose of serving as part of the SBDM.
 - b. The PTO board could possibly work collaboratively and/or in conjunction with the SBDM, should a business or school need arise.
 - c. Items discussed regarding subsection (e):
 - i. There have been a few changes to personnel since the beginning of the school year. Abigail Hernandez was promoted from full-time para-professional to secretary. Erica Aguilar has requested to be transferred from full-time substitute to full-time para-professional. This transfer will create an opening for a full-time substitute.
 - ii. All staff except one completed 18 hours of comp training.
 - iii. Curriculum for Pre-K has been revised. Mr. Pierce stated that Dreambox licenses for Kindergarten are a possibility, and that this program will be for additional math instruction.
 - iv. There is a possibility of several new businesses coming to Ennis which will boost enrollment numbers and district revenue - requiring future planning on behalf of the Carver SDBM.
5. Discuss and plan SBDM meeting dates & times
 - a. The committee planned to hold at least three additional meetings this school year, with the option to add additional meetings should the need arise.
 - b. Meetings will continue to be held on Thursdays at 5pm and are tentatively scheduled for December, February, and May.
 - c. A meeting to review the CIP progress from August-October will be called at the end of October or beginning of November.
6. Review and approve the campus improvement plan (CIP)
 - a. Members discussed revising the vision and/or motto of Carver ECC; no decisions about revisions were made and the discussion was tabled for a later meeting.
 - b. It was mentioned by Mr. Pierce that Carver ECC has room for higher enrollment of students if the need arises (up to ~600), along with a need for higher attendance rates from students based off of last year's data in the CNA.
 - c. More parent presence on campus was described as a need; members discussed possible volunteer opportunities for parents. Discussions for incentives to entice more volunteers took place with several ideas generated.

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- d. Eric Pierce mentioned there have been/will be several safety upgrades to Carver ECC including fencing added to the car loop and a sun shade that have been added to both playgrounds.
7. Discuss new business
 - a. No new business was discussed.
8. The meeting adjourned at 6:10 pm

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