



G.W. Carver Early Childhood Center

Susan Jones
Principal

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January 14, 2021

To: Whom it May Concern

Re: January 2021 SBDM meeting/CIP review/update meeting minutes

On Tuesday, January 12, 2021, Carver ECC Campus Leadership team met in the Family Center at 3:30pm. Members were invited to attend the meeting in person on campus or virtually via google meet link. The meeting was led by Principal, Susan Jones. Ms. Jones welcomed the team and thanked them for their participation and attendance. She shared the agenda for the meeting and went over the plan and purpose of the meeting with committee members. The meeting began with a quick campus update where Ms. Jones reviewed campus happenings such as how transition from hybrid virtual and in person learning is going thus far, the effectiveness of our COVID safety precautions, keeping safety measures in place and the multiple transitions we have experienced with students and staff. We also discussed the success of our campus PTO fundraiser that was held in December of 2020. Funds raised in that fundraiser will be used to support student activities and learning experiences, as well as staff appreciation. The meeting then moved into a review of the Campus Improvement Plan (CIP) and the planning for the Campus Needs Assessment (CNA). The committee reviewed and updated each campus goal, discussing the progress the campus was making towards meeting the goals for the school year. Members were involved in the decision of how much progress had been made toward each goal and Ms. Jones updated the goal progress chart accordingly in the January column for progress measure. The committee discussed the need to slightly edit some goals to include the virtual aspects of our learning environment this school year, or to make adjustments to goals that would not be able to be accomplished in the same manner as originally intended, such as learning trips off campus, those goals had to be modified to students having learning experiences virtually or on campus for healthy safety of students and staff.. The committee discussed the progress of goals and noted that some goals, due to the time frame of the school year have not begun progress yet. For example, Kindergarten transition tours is a Spring event, so there has been no progress made toward that particular goal at this point in the school year, however some events, such as "Polar Express Day" or "Fire Safety Week" have already occurred or are about to occur or are in the process of being planned, thus Carver showed to make progress or accomplished that goal, if it is completed at this time. The committee agreed that of the goals that were within the time frame of the entire school year that Carver is making more than adequate progress at

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achieving the goals. A few of the goals we updated and changed the dates or wording slightly to better fit the needs of the campus, at this time.

There was a time for questions and comments at the end of the meeting and campus needs were shared and noted. The next meeting will be held on March 11, 2021, to continue to monitor progress on the goals, as the year continues to progress, and begin the process of looking at what we will need to work on implementing for the next school year, as well. Ms. Jones thanked everyone for their participation and attendance. The meeting was adjourned at 4:15 pm.

Members in attendance were:

Susan Jones, Principal
Katie Holiman, Pre-K teacher representative
Marcey West, Counselor
Rebecca Pool, Special Populations Teacher Representative
Amanda Daughtry, Kinder teacher representative
Erica Ezell, Kinder teacher representative
Hannah Carter, parent representative

Members not present:

Kathy Cikanek, community representative (attended virtually, not in person)
Joel Hernandez, business owner representative

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